

Environmental Sustainability Policy

Reviewed February 2026

PART ONE

General Statement of Policy, Duties & Responsibilities

1.1 Policy Statement

Vertex Learning Hub recognises its responsibility to operate in an environmentally responsible and sustainable manner. The organisation is committed to minimising its environmental impact, promoting sustainable practices and supporting environmental awareness among learners, staff and stakeholders.

This Environmental Sustainability Policy sets out Vertex Learning Hub's commitment to environmental protection, resource efficiency and continual improvement in environmental performance, in line with relevant legislation and good practice within education and training.

This policy applies to all activities undertaken by Vertex Learning Hub, including training delivery, assessment, administration, procurement and the use of premises, equipment and digital systems.

1.2 Aims of the Policy

The policy aims to:

- Reduce the environmental impact of organisational activities
- Promote sustainable use of resources
- Prevent pollution and minimise waste
- Encourage environmental responsibility and awareness
- Comply with relevant environmental legislation and guidance

PART TWO

Key Principles

Vertex Learning Hub is committed to:

- Using energy, water and materials efficiently
- Reducing waste and increasing recycling wherever possible
- Minimising paper use through digital systems and resources
- Procuring goods and services responsibly
- Considering environmental impact in decision-making

PART THREE

Roles and Responsibilities

3.1 Vertex Learning Hub Responsibilities

Vertex Learning Hub will:

- Integrate sustainability considerations into operational planning
- Provide guidance and information on sustainable practices
- Monitor environmental performance where appropriate
- Encourage sustainable behaviour across the organisation
- Review environmental practices regularly

3.2 Staff Responsibilities

Staff are expected to:

- Support and follow sustainable working practices
- Use resources responsibly
- Reduce waste and energy consumption
- Raise suggestions for environmental improvement

3.3 Learner Responsibilities

Learners are encouraged to:

- Act responsibly towards the environment while on centre premises
- Use resources thoughtfully during learning activities
- Support sustainability initiatives promoted by the centre

PART FOUR

Environmental Practices

4.1 Energy and Water Use

Vertex Learning Hub will:

- Use energy-efficient equipment where practicable
- Switch off lights, equipment and appliances when not in use
- Monitor energy and water consumption where feasible

4.2 Waste Management

- Waste will be minimised wherever possible
- Recycling facilities will be used and promoted
- Hazardous waste will be managed in line with legal requirements

4.3 Digital and Remote Learning

- Digital platforms will be used to reduce travel and paper use
- Online and blended learning options will be promoted where appropriate

PART FIVE

Training and Awareness

Vertex Learning Hub will:

- Promote awareness of environmental sustainability
- Encourage staff and learners to contribute ideas and initiatives
- Share good practice relating to sustainability

PART SIX

Monitoring and Continuous Improvement

- Environmental practices will be reviewed periodically
- Opportunities for improvement will be identified and implemented where feasible
- Sustainability considerations will form part of organisational review processes

PART SEVEN

Monitoring and Review of the Policy

- This policy is reviewed annually or sooner if required by legislation or organisational change

We request that all learners, staff and stakeholders support this policy and contribute to sustainable practices.

Approved by Vertex Learning Hub Management

Signed: _____

(Director / Head of Centre)

Date: _____